

HARMONY DANCING PRIVACY NOTICE

OUR DATA PROTECTION PRINCIPLES ARE AS FOLLOWS:-

- 1 Used fairly and lawfully
- 2 Used for limited, specifically stated purposes
- 3 Used in a way that is adequate, relevant and not excessive
- 4 Accurate
- 5 Kept for no longer than is necessary
- 6 Kept safe and secure
- 7 Processed only in accordance with permissions granted
- 8 Not transferred to any other organisation without adequate protection

DATA THAT WE HOLD

WRITTEN

- | | |
|-----------------------|---|
| 1 Name | This information is used to contact you |
| 2 Address | about lessons and events relevant to |
| 3 Home phone number | your training. |
| 4 Mobile phone number | Names may be forwarded to the IDTA for |
| 5 Email Address | examination purposes and/or hotels for |
| | dancing breaks. |

PHOTOGRAPHIC

- | | |
|-----------|---|
| 1 Lessons | These images are used for promotional |
| 2 Events | purposes and you have the right to refuse |
| | their use should you wish to do so. |

WEBSITE - MEMBERS AREA

- | | |
|-----------------------|---|
| 1 Name | This information is used to identify you as |
| 2 Address | an active member of Harmony Dancing |
| 3 Home phone number | and is deleted should membership cease |
| 4 Mobile phone number | |
| 5 Email address | |
| 6 User name | |

We will not transfer any information held by us in any form to any other body without your permission to do so